

FY 2020

Rome-Floyd County Unified Planning Work Program



Rome/Floyd MPO

Adopted: 9/18/19

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Non-Discrimination Statement

The **Rome-Floyd County Metropolitan Planning Organization** fully complies with Title VI of the Civil Rights Act of 1964 and its related statutes and regulations in all programs and activities.

As set forth in Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d et seq., no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity that receives Federal financial assistance. To that end, the City of Rome and Floyd County will make a reasonable effort to find translators, given proper notice (seven working days).

As set forth in the Americans with Disabilities Act of 1992, the Rome City Government and the Floyd County Government do not discriminate on the basis of disability, and will assist citizens with special needs given proper notice (seven working days).

The **Rome Transit Department** operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the Rome Transit Department

A complainant may file a complaint directly with the Federal Transit Administration by filing a complaint with the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590

For more information on The RTD's civil rights program, and the procedures to file a complaint, contact 706-236-4523; email KShealy@romea.us; or visit our administrative office at 168 North Avenue, Rome, Georgia 30162. For more information, visit www.romefloyd.com.

If information is needed in another language, contact 706-236-4523.

For more information or to obtain a Discrimination Complaint Form, please call (706)-236-5026 or e-mail anewell@romea.us.

Useful Acronyms

ADA	Americans with Disabilities Act
ACS	American Community Survey
BPP	Bicycle and Pedestrian Plan
CAC	Citizens Advisory Committee
CDR	Conformity Determination Report
EJ	Environmental Justice
EPA	Environmental Protection Agency
ESRI	Environmental Systems Research Institute
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FAST	Fixing America's Surface Transportation Act
GDOT	Georgia Department of Transportation
GIS	Geographical Information System
LRTP	Long Range Transportation Plan
MAP-21	Moving Ahead for Progress in the 21 st Century Act
MOU	Memorandum of Understanding
MPA	Metropolitan Planning Area
MPO	Metropolitan Planning Organization
MTP	Metropolitan Transportation Plan
NWGRC	Northwest Georgia Regional Commission
PEA	Planning Emphasis Area
PIP	Public Improvement Plan
PL	Planning
PP	Participation Plan
RTD	Rome Transit Department
ROW	Right-of-way
TAZ	Traffic Analysis Zone
TCC	Technical Coordinating Committee
TIP	Transportation Improvement Program

TPC	Transportation Policy Committee
UPWP	Unified Planning Work Program
UZA	Urbanized Area

MPO Staff

The Rome-Floyd County Planning Department is the Metropolitan Planning Organization staff. Staff consist of a Transportation Planner and Planning Director. The Director of the Rome Transit Department (RTD) shares the responsibility for the transportation planning process with the Planning Director/Transportation Planner. Other assisting participants include the Rome/Floyd Chamber, and the Northwest Georgia Regional Commission. Along with direction from state and federal level agencies including Georgia Department of Transportation, Georgia Environmental Protection Division, Environmental Protection Agency, and Federal Highway Administration.

Rome/Floyd Transportation Committees

The transportation planning process utilizes three committees - the Transportation Policy Committee, the Technical Coordinating Committee, and the Citizen's Advisory Committee – to develop and carry out a comprehensive transportation planning process and to ensure that programs, improvements, and expenditures are consistent with regional goals, policies, and plans.

Citizens Advisory Committee

The Citizen's Advisory Committee (CAC) is a group of citizens. It includes private sector providers of public transportation, a balanced representation of city and county residents, transit users, the elderly, and disabled. The CAC reviews all components of the planning documents, makes recommendations to TCC, then TCC advises the TPC on adoption of the documents. It ensures that the concerns of the community are heard. This committee provides information to the public regarding transportation plans and projects. The CAC will participate in the review of social, economic and environmental considerations that are essential for developing a viable transportation study for the area. The CAC through the establishment of various subcommittees and regular committee meetings should participate in the following:

- Each year, review the accomplishments of the MPO including the LRTP, the BPP, the TIP, and the UPWP.
- Assess the work of the MPO staff, TPC and the TCC and make recommendations as appropriate.
- Assess public opinion relative to the transportation study's activities with recommendations to the TPC and TCC, and to the Transit Committee of the Rome City Commission.

Technical Coordinating Committee

The Technical Coordinating Committee (TCC) provides the necessary technical support for the planning process. It is a committee of transportation specialists whose role is to bring together and coordinate all the technical activities in the transportation planning process. The TCC provides progress reports to

both the TPC and the CAC. The TCC is responsible for:

- Assisting the MPO staff with the production of the UPWP, the LRTP, and the TIP as delegated by the TPC.
- Advising the TPC of any proposed changes or adoptions in transportation planning concepts as well as in the MTP or CDR.
- Analysis of data collected and used in preparation of reports and findings.
- Maintaining current data for use in the transportation planning process.

Technical Coordinating Committee (TCC) Voting Membership	
Rome Transit Department Director	Kathy Shealy
Floyd County Public Works Director	Michael Skeen
Public Works Director, City of Rome	Chris Jenkins
City of Rome Engineer	Aaron Carroll
Floyd County Engineer	Jeff Burns
Assistant Manager, City of Rome	Patrick Eidson
Assistant Manager, Floyd County	Gary Burkhalter
Rome-Floyd County Planning Director	Artagus Newell
RTD Assistant Director	To be determined
GDOT-Rome-Operations Office	
GDOT-District VI, Cartersville-Intermodal	
GDOT-Dist. VI, Cartersville-Scheduling Eng.	
GDOT-Atlanta Office of Planning	
GDOT-Atlanta Office-Intermodal Programs	
Northwest Georgia Regional Commission Rep.	
Technical Coordinating Committee (TCC) Non-Voting Membership	
Citizens' Advisory Committee Vice-Chair	
Rome-Floyd County Transportation Planner	
FHWA representative	
Rome Area Chamber of Commerce Representative	

Transportation Policy Committee

The Transportation Policy Committee (TPC) provides policy guidance. It consists of elected and appointed officials and senior management staff from the three local governments. Some of the responsibilities of the TPC are the following:

- Receive and approve all major policy goals and objectives for the transportation planning process relevant to the Rome-Floyd County Metropolitan Planning Area (MPA).
- Review, adopt, and amend as necessary transportation documents, including the Long-Range Transportation Plan (LRTP), the Bicycle and pedestrian Plan (BPP), the Transportation Improvement Program (TIP), the Unified Planning Work Program (UPWP), the Public Input Plan, the Limited English Proficiency Plan, the Title VI Plan for FTA, and the Title VI Plan for FHWA.
- Review the progress toward implementation of the TIP and recommend any changes in the priority schedule.
- Approve the Unified Planning Work Program (UPWP) each year.

Transportation Policy Committee (TPC) Voting Membership	
Citizens Advisory Committee Chair	Terry Jones
Floyd County Commissioner	Rhonda Wallace
Floyd County Commissioner	Allison Watters
Rome City Commissioner	Sundai Stevenson
Rome City Commissioner	TBD
Cave Spring Mayor/Councilperson	Dennis Shoaf
Rome/Floyd Co. Planning Commission Chair	Anthony McClain
Floyd County Manager	Jamie McCord
Rome City Manager	Sammy Rich
Commissioner, GDOT	Russell McMurry
District VI Engineer, GDOT	Grant Waldrop
Transportation Policy Committee (TPC) Non-Voting Membership	
County Assistant Manager	Gary Burkhalter
City Assistant Manager	Patrick Eidson
City Engineer	Aaron Carroll
County Engineer	Jeff Burns
City Public Works Director	Chris Jenkins
County Public Works Director	Michael Skeen
Rome-Floyd County Transportation Planner	Kayla Schaaf
FHWA GA Division Administrator	Moises Marrero

2020 Meeting Schedule

2020	CITIZENS ADVISORY	TECHNICAL COORDINATING	TRANSPORTATION POLICY
<i>Meeting Location:</i>	<i>Carnegie Training Room 12:00 P.M. / 1st Wednesday</i>	<i>Carnegie Training Room 10:00 A.M. / 2nd Tuesday</i>	<i>Carnegie Training Room 10:00A.M. / 3rd Wednesday</i>
JANUARY	1	7	15
FEBRUARY			
MARCH	4	10	18
APRIL			
MAY	6	12	20
JUNE			
JULY	1	7	15
AUGUST			
SEPTEMBER	2	8	16
OCTOBER			
NOVEMBER	4	10	18

DECEMBER			
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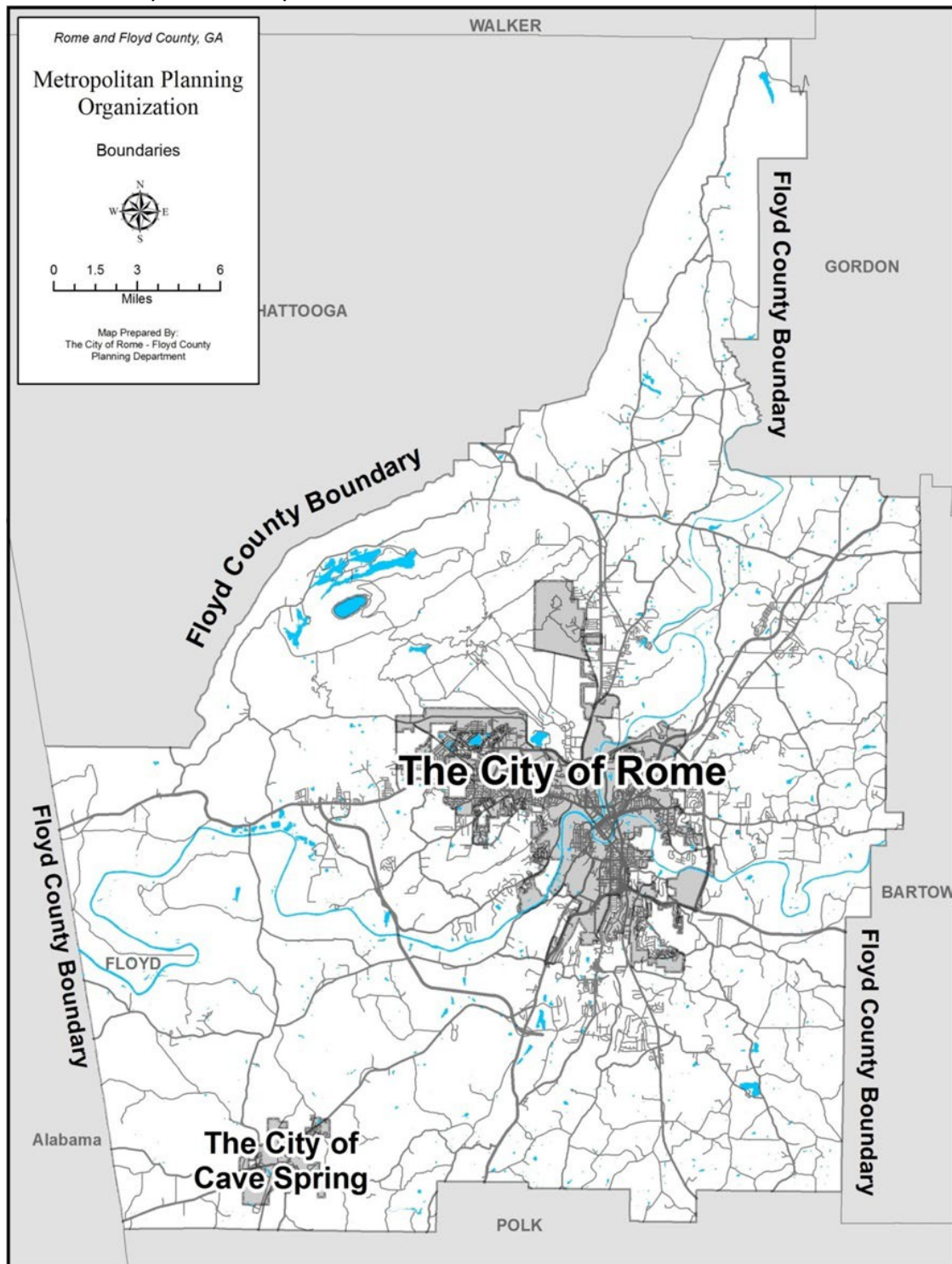
Introduction

The CY 2020 Unified Planning Work Program (UPWP) for the Rome-Floyd County Metropolitan Planning Organization (MPO) describes the transportation planning activities supporting the development and update of the Metropolitan Transportation Plan (MTP) and the Transportation Improvement Program (TIP) to be performed from 1 January 2020 to 31 December 2020. Primary funding for these activities will be grants from the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA):

CY 2020 UPWP Funding Sources				
Program	Federal	State	Local	Totals
2020 Federal Planning Funds (Highway PL)	\$107,537.68	\$0.00	\$26,884.42	\$134,422.10
2019 Section 5303 Transit Planning Funds	\$40,737.60	\$5,092.20	\$5,092.20	\$50,922
Total All Sources:	\$146,358.18	\$5,092.20	\$31,497.35	\$182,947.73

All Metropolitan Planning Organizations are required to maintain a continuing, cooperative and comprehensive transportation planning process resulting in plans and programs consistent with a comprehensively planned development in the urbanized area. All plans and programs, including this Unified Planning Work Program (UPWP), are prepared pursuant to the following: The Fixing America's Surface Transportation (FAST) Act, Public Law No. 114-94, December 4, 2015, The Moving Ahead for Progress in the 21st Century Act (MAP-21), Public Law No. 112- 141, July 6, 2012, as amended by the Surface Transportation and Veterans Health Care Choice Improvement Act of 2015, Public Law No. 114-41, July 31, 2015 and other authorizing legislation to be enacted, FTA's authorizing legislation in effect in FY 2012 or a previous fiscal year, except as superseded by the FAST Act cross-cutting requirements that apply, and Appropriations Acts or Continuing Resolutions funding the U.S. Department of Transportation.

Rome/Floyd County MPO Boundaries



Study Area

The Rome/Floyd County area was designated in 1983 as an “Urbanized Area” by the United States Bureau of the Census. At that time the area came under the provisions of the Federal-Aid Highway Act and the Urban Mass Transportation Act of 1964, as amended, which require a “continuing, comprehensive, and cooperative (3-C)” planning process in all urban areas with more than 50,000 in population. The Rome-Floyd County Planning Commission was designated as the Metropolitan Planning Organization (MPO) for the area.

In response to the United States Census in 2000, the boundaries of the Rome-Floyd County MPA were extended in 2003 to include all of Floyd County, including the cities of Rome and Cave Spring. The boundaries of the MPA are shown on the map (page 9), as they have existed since 2003.

Purpose and Process

Federal Regulations CFR 450.308 requires that all MPOs in cooperation with operators of publicly owned transit develop a Unified Planning Work Program (UPWP) annually that includes a discussion of the planning priorities facing the MPA.

The purpose of the UPWP is to identify work proposed for the next year period by major activity and task (including activities that address the planning factors) in sufficient detail to indicate who will perform the work, the schedule for completing the work, the resulting products, the proposed funding by activity/task, and a summary of the total amounts and sources of Federal and matching funds. The Rome-Floyd County MPO’s UPWP provides an overview of the transportation planning process, and a lay out of all transportation, transit, and transportation related air quality planning activities for the year along with the sources of funding and identities of responsible parties. The UPWP provides a description of each of the four work elements to be completed: Administration, Public Involvement, Data Collection, and System Planning.

The 2019 Rome-Floyd County MPO’s UPWP identifies and describes all transportation and transportation related planning activities that will be undertaken by the MPO to serve the study area for the upcoming period starting January 1, 2019 and ending December 31, 2019.

The MPO administers the comprehensive, cooperative, and continuous transportation planning process in a timely, efficient manner with participation by government staff, elected officials, public and private sector agencies, and citizens.

The Rome-Floyd County MPO will use the Core Metropolitan Planning Organization Functions as a framework for the transportation planning process:

1. **Establish a setting for effective decision-making:** Establish and manage a fair and impartial setting for effective regional decision-making on transportation issues in a manner that is consistent with the Metropolitan Planning and Programming requirements outlined in 23 CFR 450 and the Administration of Federal Highway Administration Planning and Research Funds requirements outlined in 23 CFR 420;

2. **Identify and evaluate alternative transportation improvement options:** The MPO uses data and planning methods to generate and evaluate alternatives in a manner that is consistent with the Metropolitan Planning and Programming requirements outlined in 23 CFR 450 and the Administration of Federal Highway Administration Planning and Research Funds requirements outlined in 23 CFR 420. Planning studies and evaluations are to be included in the UPWP;
3. **Prepare and maintain a Metropolitan Transportation Plan (MTP):** Consistent with the Metropolitan Planning and Programming requirements outlined in 23 CFR 450 and the Administration of Federal Highway Administration Planning and Research Funds requirements outlined in 23 CFR 420, the MPO develops and updates a long-range transportation plan for the metropolitan area that fosters (1) mobility and access for people and goods, (2) efficient system performance and preservation, and (3) good quality of life;
4. **Develop a Transportation Improvement Program (TIP):** The MPO develops a short-range (four-year) program of transportation improvements based on the long-range transportation plan in a manner that is consistent with the Metropolitan Planning and Programming requirements outlined in 23 CFR 450 and the Administration of Federal Highway Administration Planning and Research Funds requirements outlined in 23 CFR 420; and
5. **Involve the public:** The MPO involves the general public and other affected constituencies in the four essential functions listed above in a manner that is consistent with the Metropolitan Planning and Programming requirements outlined in 23 CFR 450 and the Administration of Federal Highway Administration Planning and Research Funds requirements outlined in 23 CFR 420.

Planning Factors

- 1) **Support Economic Vitality** – support the economic vitality of the MPO, especially by enabling global competitiveness, productivity, and efficiency.
- 2) **Increase Safety** – Increase the safety of the transportation system for motorized and non-motorized vehicles.
- 3) **Increase Security** – Increase the security of the transportation system for motorized and non-motorized users. Transportation covers all modes including connections to air, rail, and water transportation.
- 4) **Increase Accessibility** – Increase the accessibility and mobility of the people and for freight.
- 5) **Protect and Enhance the Environment** – Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns.
- 6) **Enhance Integration and Connectivity** – Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
- 7) **Promote System Efficiency** – Promote efficient system management and operation.
- 8) **Emphasize System Preservation** – Emphasize the preservation of the existing transportation system.

- 9) **Resiliency and Reliability** – Improve the resiliency and reliability of the transportation system and reduce or mitigate storm water impacts of surface transportation.
- 10) Enhance Travel and Tourism.

Rome/Floyd County MPO plans to implement these listed planning factors through various initiatives throughout the calendar year.

Performance Planning

National Goals The FAST Act goals provide structure and guidance to the USDOT, State and provincial DOTs and nation's 400+ MPOs to strive towards in their transportation planning efforts. These are simply the transportation promises made by the legislative and executive branches to the citizens of the United States. The FAST Act states the following:

Highway National Goals (Highways 23 U.S.C. 150(b) - It is in the interest of the United States to focus the Federal-aid highway program on the following national goals:

1. Safety: To achieve a significant reduction in traffic fatalities and serious injuries on all public roads.
2. Infrastructure condition: To maintain the highway infrastructure asset system in a state of good repair.
3. Congestion reduction: To achieve a significant reduction in congestion on the National Highway System.
4. System reliability: To improve the efficiency of the surface transportation system.
5. Freight movement and economic vitality. To improve the National Highway Freight Network, strengthen the ability of rural communities to access national and international trade markets, and support regional economic development.
6. Environmental sustainability. To enhance the performance of the transportation system while protecting and enhancing the natural environment.
7. Reduced project delivery delays. To reduce project costs, promote jobs and the economy, and expedite the movement of people and goods by accelerating project completion through eliminating delays in the project development and delivery process, including reducing regulatory burdens and improving agencies' work practices.

Planning Emphasis Areas (PEA's)

Planning Emphasis Areas (PEA) as issued by the U.S. Department of Transportation are topical areas to place emphasis on the MPO's in their respective planning work programs and are to be incorporated into applicable tasks of the UPWP. The Federal Highways Administration (FHWA) PEA letter dated March 18, 2015 reiterated the initial letter forwarded introducing the PEAs for emphasis in 2016.

- Performance Based Planning and Programming - The development and implementation of a performance management approach to transportation planning and programming that supports the achievement of transportation system performance outcomes.

- Models of Regional Planning Cooperation - Promote cooperation and coordination across MPO boundaries and across State boundaries where appropriate to ensure a regional approach to transportation planning.
- Ladders of Opportunity - Access to essential services is essential to the transportation planning process. Develop and implement performance measures and analytical methods to measure the Transportation system's connectivity to essential services. Identify gaps in transportation system and provide solutions.

On April 23, 2014, the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) issued the Planning Emphasis Areas (PEAs), which are topical areas that FHWA/FTA wants to place emphasis on as the MPO's develop their respective planning work programs. The PEA's include performance based planning and programming, cooperation and coordination across Metropolitan Planning Organization boundaries and across State boundaries where appropriate to ensure a regional approach to transportation planning, and access to essential services in which the transportation planning process identifies transportation connectivity gaps and solutions to address those gaps.

The FHWA/FTA requires that the Rome-Floyd County MPO identify activities in the UPWP for Calendar Year 2018 that support the outlined PEAs:

Models of Regional Planning Cooperation: Promote cooperation and coordination across Metropolitan Planning Area boundaries where appropriate to ensure a regional approach to transportation planning.

- Coordination includes the linkages between the transportation plans and programs, corridor studies, projects, data, and system performance measures and targets across Metropolitan Planning Organization and State boundaries.
- It also includes collaboration between State Departments of Transportation, Metropolitan Planning Organizations, and operators of public transportation on activities such as: data collection, data storage and analysis, analytical tools, target setting, and system performance reporting in support of performance based planning.

This PEA is addressed in the following sub-elements:

Sub-element 1.1 Program Operations and Administration (Metropolitan Planning Organization) and Sub-element 5.1 (FTA Transit Activity Line Item 44.21.00) Transit Program Operations and Administration – Ensure that TPC, TCC, and CAC membership includes all applicable agencies and entities, and ensure that all transportation planning materials and documents are reviewed by the applicable local, regional, state and federal agencies.

Access to Essential Services: As part of the transportation planning process, identify transportation connectivity gaps in access to essential services. Essential services include housing, employment, health care, schools/education, and recreation.

- This emphasis area includes the transportation system's connectivity to essential services and the use of this information to identify gaps in transportation system connectivity that preclude access of the public, including traditionally underserved populations, to essential services.
- It could also involve the identification of solutions to address those gaps.

This PEA is addressed in the following sub-elements:

Sub-element 2.1 Community Outreach and Education – MPO staff will continually seek to provide information on transportation services and facilities available, and to seek input from the community to assist with project and program prioritization.

Sub-element 3.1 Socio-Economic Data/Environmental Justice – the MPO will continue to map United States Census data relating to concentrations of Environmental Justice populations in order to evaluate how those concentrations relate to transportation services and infrastructure.

Sub-element 3.3 Planning Data and Information Management – Transportation planning will consider and prioritize extension of facilities for all modes of transportation where new development, and/or changing conditions create a need.

Sub-element 4.1 Bicycle and Pedestrian Planning, Sub-element 4.2 Metropolitan Transportation Plan, Sub-element 5.5 (FTA Transit Activity Line Item 44.23.01) Transit Metropolitan Transportation Plan - System, Sub-element 4.3 Transportation Improvement Program, Sub-element 4.4 Special Transportation Studies (PI# 0016813), and Sub-element 5.3 (FTA Transit Activity Line Item 44.25.00) Transit Transportation Improvement Program – All planning documents will focus on multi-modal connectivity between residential uses and employment, education, shopping, and other services; with access for environmental justice populations as a priority.

Performance Based Planning and Programming: The development and implementation of a performance management approach to transportation planning and programming includes the development and use of transportation performance measures, target setting, performance reporting, and transportation investments that support the achievement of performance targets. These components will ensure the achievement of transportation system performance outcomes.

This PEA is addressed in the following sub-elements:

Sub-element 1.1 Program Operations and Administration (Metropolitan Planning Organization) and Sub-element 5.1 (FTA Transit Activity Line Item 44.21.00) Transit Program Operations and Administration – Use TPC meetings as an opportunity to educate the members about performance based planning, and to select measures, set goals, and monitor processes.

Sub-element 1.2 Training and Employee Education-MPO staff will participate in meetings,

workshops, webinars, etc. to understand the Performance Based Planning process and to

identify measures, set targets, and monitor performance with other transportation partners.

Sub-element 3.3 Planning Data and Information Management – the MPO will collect, analyze, and share data with other agencies and with citizens to develop and monitor performance measures in the areas of air quality and safety.

Sub-element 4.2 Metropolitan Transportation Plan, and Sub-element 5.5 (FTA Transit Activity Line Item, 44.23.01) Transit Metropolitan Transportation Plan – Performance Measures will be developed in coordination with the local government, citizens, Northwest Georgia Regional Commission, GDOT, FHWA and FTA; projects will be prioritized based on Performance Measures; and planning documents will be brought into compliance according to the requirements of the FAST Act legislation.

Sub-element 4.1 Bicycle and Pedestrian Planning, Sub-element 4.3 - Transportation Improvement Program, and Sub-element 5.3. (FTA Transit Activity Line Item 44.25.00) Transit Transportation Improvement Program - Projects will be prioritized based on Performance Measures.

Planning Activity Factors for Rome-Floyd County MPO 2020 UPWP										
National Highway Goals	1	2	3	4	5	6	7	8	9	10
Program Support and Administration										
1.1 Program Operations and Administration (Metropolitan Planning Organization)	X					X				
1.2 Training and Employee Education	X	X	X	X	X	X	X	X	X	X
1.3 UPWP	X	X	X	X	X	X	X	X	X	X
Public Involvement										
2.1 Community Outreach and Education					X	X				
2.2 Environmental Justice/Title VI	X	X	X	X	X	X	X	X	X	X
5.2/44.22.00 Transit Environmental Justice/Title VI	X	X	X	X	X	X	X	X	X	X
Data Collection										
3.1 Socio-economic Data/Environmental Justice Analysis					X	X				
3.2 Air Quality Management										
3.3 Planning Data and Information Management	X				X		X			
Transit and System Planning										
4.1 Bicycle and Pedestrian Planning Activities				X	X					X
4.2 Metropolitan Transportation Plan	X	X	X	X	X	X	X	X	X	X
5.1/44.21.00 Transit Program Operations and Administration (RTD)	X	X	X	X	X	X	X	X	X	X
5.5/44.23.01 Transit Metropolitan Transportation Planning	X	X	X	X	X	X	X	X	X	X
4.3 Transportation Improvement Program	X	X	X	X	X	X	X	X	X	X

5.3/44.25.00 Transit Transportation Improvement Program	X	X	X	X	X	X	X	X	X	X
4.4 Special Transportation Studies (PI# 0016813)							X	X		X
5.4/44.24.00 Special Transportation Studies		X	X			X				

National Planning Performance Matrix

FAST Act National Planning Factors						
(1) Map-21:	FAST Act National Goals	GA 2040 SWTP/2015 SSTP State Goals	Rome-Floyd County MPO 2040 MTP Regional Goals	Proposed Rome- Floyd County MPO 2040 MTP Update Objectives	Proposed Rome- Floyd County MPO 2040 MTP Update Regional Performance Measures	Data Source
Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.	<p>(5h) Freight movement and economic vitality. To improve the National Highway Freight Network, strengthen the ability of rural communities to access national and international trade markets, and support regional economic development.</p> <p>(7h) Reduced project delivery delays. To reduce project costs, promote jobs and the economy, and expedite the movement of people and goods by accelerating project completion through eliminating delays in the project development and delivery process, including reducing regulatory burdens and improving agencies' work practices</p> <p>(4t) Promote continuing, cooperative and comprehensive planning that improves the performance of the transportation network.</p> <p>(7t) Support research, development, demonstration, and deployment projects dedicated to assisting in the delivery of efficient and effective public transportation service.</p> <p>(8) Promote the development of the public transportation workforce.</p>	Improve freight movement and economic development opportunities.	Work with other counties in the region to optimize use of financial resources.	To be determined in CY 2020		*National Performance Management Research Data Set (NPMRDS)
<p>(2) MAP-21: Increase the safety of the transportation system for motorized and non-motorized users.</p> <p>(3) MAP-21: Increase the</p>	<p>(1h) Safety: To achieve a significant reduction in traffic fatalities and serious injuries on all public roads.</p> <p>(3t) Establish standards for the state of good repair of public transportation infrastructure and vehicles.</p> <p>(2h) Infrastructure condition: To maintain the highway infrastructure</p>	Improve safety	Maintain Existing Road Network and Facilities: Commit adequate funding to maintain and repair existing streets, sidewalks, bridges, trails, and highways to promote an efficient transportation system.	To be determined in CY 2020	*Fatalities and serious injuries	<p>*Georgia Electronic Accident Reporting System</p> <p>*GDOT's GEOCOUNTS for traffic counts</p> <p>*Rome-Floyd County MPO GIS</p> <p>*GDOT GIS</p> <p>*GDOT VMT</p>

security of the transportation system for motorized and non-motorized users.	repair. (4h) System reliability: To improve the efficiency of the surface transportation system. (4t) Promote continuing, cooperative and comprehensive planning that improves the performance of the transportation network.		Integrate transportation planning with comprehensive land use planning so transportation needs can be met pro-actively, rather than reactively.			
(4) MAP-21: Increase the accessibility and mobility of people and for freight.	(3h) Establish standards for the state of good repair of public transportation infrastructure and vehicles. (4h) System reliability (1t) Provide funding to support public transportation. (4t) Promote continuing, cooperative and comprehensive planning.	Relieve congestion and improve reliability. Improve freight movement and economic development opportunities	The MTP does not directly list this goal	To be determined in CY 2020	*Rides per revenue service hour *Total rides *Pavement and bridge condition	*RTD *GDOT's Highway Economic Requirements System-State (HERS-ST) model *National Bridge Inventory (NBI)
(5) MAP-21: Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements, and state and local planned growth and economic development patterns.	(4h) System reliability (6h) Environmental sustainability. To enhance the performance of the transportation system while protecting and enhancing the natural environment. (7t) Support Research. (8t) Promote public transportation workforce.	Improve the environment	Integrate transportation planning with comprehensive land use planning so transportation needs can be met pro-actively, rather than reactively.	To be determined in CY 2020		
(6) MAP-21: Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.	(4h) System reliability. (6h) Environmental stability (4t) Promote continuing, cooperative and comprehensive planning. (5t) Establish a technical assistance program to assist recipients under this chapter to more effectively and efficiently provide public transportation service.	Relieve congestion and improve reliability	I-75 Access: Provide improved and more direct connection from Rome and Floyd County to I-75 via S.R. 140, U.S. 411, and/or a new route	To be determined in CY 2020	*Sidewalk extension improvements	*TIP – MTP *5307 Associated Transit Improvements *MPO Traffic Counts

(7) MAP-21: Promote efficient system management and operation.	(2h) Infrastructure condition (7h) Reduced project delivery delays (2t) Improve the development and delivery of capital projects. (7t) Support research.	Relieve congestion and improve reliability	The MTP does not directly list this goal.	To be determined in CY 2020		
(8) MAP-21: Emphasize the preservation of the existing transportation system.	(2h) Infrastructure condition (6h) Environmental sustainability (1t) Provide funding. (6t)Continue federal support for public transportation providers to deliver high quality service to all users, including individuals with disabilities, seniors, and individuals who depend on public transportation.	Maintain and preserve the existing transportation system.	Maintain Existing Road Network and Facilities: Commit adequate funding to maintain and repair existing streets, sidewalks, bridges, trails, and highways to promote an efficient transportation system		*Pavement and bridge condition	

Goals and Objectives

The 2020 UPWP provides a guiding framework to attain the transportation goals of the MPO.

The following MPO goals are listed in the 2016 MTP for 2020. The MPO will focus on them in 2020:

- Multi-modal: Continue to support public transit within the City of Rome, and continue to evaluate expansion of service to unincorporated areas. Evaluate transit routes and stops to maximize service, especially along major corridors.
- Connect and expand the bicycle and pedestrian system within the community and connect with regional trail systems, especially the Silver Comet Trail via Rockmart or Cedartown and the Sims Mountain Trail. Encourage the construction and maintenance of sidewalks within and between residential, recreational, educational, and commercial developments.
- Improve the way finding system on bike and pedestrian trails.
- Pursue additional bike, pedestrian, and other modes of transportation within downtown Rome. Consider adoption of a Complete Streets Policy.
- I-75 Access: Provide improved and more direct connection from Rome and Floyd County to I-75 via S.R. 140, U.S. 411, and/or a new route.
- Integrate transportation planning with comprehensive land use planning so transportation needs can be met pro-actively, rather than reactively.
- Continue to plan for and develop a multi-modal transportation network that addresses congestion management, safety, and air quality.

The UPWP strives to achieve these goals through activities that support the transportation planning process:

- Providing opportunities to the community for participation in the planning process
- Prioritizing transportation needs and opportunities
- Allocating available funding
- Assigning responsibilities for activities and products
- Setting an annual schedule to ensure completion of activities

MPO Priorities

The Rome-Floyd County MPA is largely rural, unincorporated land with the exception of two incorporated areas, the Cities of Rome and Cave Spring. The issues to be addressed revolve geographically mostly around the urban areas, and include safety, congestion, freight movement through pedestrian centered downtown areas, urban sprawl particularly around the City of Rome, and dependence on personal automobiles as a nearly exclusive means of movement.

Congestion Management: Congestion is limited generally to the morning peak hours when people are going to work and children are being delivered to school; and occurs mostly within the City of Rome and on arterial roadways that provide access to the City of Rome. The MPO staff works with the GDOT staff and consultants to identify areas with the highest traffic – based on employment, schools, and population within Transportation Analysis Zone (TAZ) boundaries - for inclusion in Travel Demand Modelling. This information is used to determine areas where transportation system improvements are necessary in order for traffic to move more efficiently. Addressing congestion has been a very high priority in the past. However, construction of a southern Floyd County bypass system to specifically address congestion is programmed for

completion within the next 5 years. The southwestern leg of the bypass from SR 20/Alabama Highway to US 27/SR 41/Cedartown Highway has been opened and the southeastern leg of the bypass from US 27/SR 41/Cedartown Highway to SR 101/Rockmart Highway is projected to be completed by 2019.

Air Quality: On December 17, 2004, the United States Environmental Protection Agency (EPA) designated Floyd County as nonattainment under the fine particulate (PM_{2.5}) air quality standard. The effective date of designation was April 5, 2005. On May 14, 2014, the EPA re-designated Floyd County to attainment for the fine particulate matter (PM_{2.5}) air quality standard and approved the associated maintenance plan and motor vehicle emission budgets (MVEBs) for NO_x and PM_{2.5} for the year 2023¹. The effective date of this re-designation was June 13, 2014.²

The Rome-Floyd County MPO completed a conformity analysis under the PM_{2.5} standards for their new 2016 MTP for 2040 and the April 2016 Amended 2014-2017 TIP.

Effective 24 October 2016, the 1997 annual PM_{2.5} national ambient air quality standard was revoked for the Rome-Floyd County PM_{2.5} maintenance area. Therefore, there is no longer a requirement to demonstrate transportation conformity (hot-spots included) for the PM_{2.5} standards. The MPO will continue to be in an attainment/maintenance status and will continue to review air quality monitoring data to ensure that there is no relapse into non-attainment.

Public Involvement: The Rome-Floyd County MPO holds public comments periods, public hearings, and information sharing events to inform the public about the transportation planning process and to gather public input concerning issues and opportunities. The MPO staff also maintains contact with local groups interested in freight movement such as the Chamber of Commerce, bicycle and pedestrian user groups, and disability advocacy groups. To guide those efforts, the MPO staff and TPC routinely update the Participation Plan (amended in March of 2016, to reflect that the RTD must hold a public meeting to make certain route and fare structure changes); the Limited English Proficiency Plan (last updated in November of 2014), a Title VI Program Plan for Federal Highway Administration (adopted in September of 2016), and a Title VI Program Plan for Federal Transit Administration (revised and adopted in September of 2016).

A ten-year update to the Rome and Floyd County Comprehensive Plan was adopted in October of 2018. Public involvement was an integral part of the update process.

Public Transportation: The City of Rome is the smallest city in Georgia that operates a transit system. Challenges include providing service to residential areas with a concentration of environmental justice populations; accommodating the mobility needs of the elderly and disabled; providing transportation to employment, schools, shopping, and service locations; and maintaining a useful level of service within a very tight budget. In 2017, the MPO worked with RTD to develop an app for smartphone users to locate school bus routes and nearby bus

¹Approved 2023 MVEBs were 994.4 tpy NO_x; and 38.0 tpy PM_{2.5}.

² <https://www.federalregister.gov/articles/2014/05/14/2014-10960/approval-and-promulgation-of-implementation-plans-and-designation-of-areas-for-air-quality-planning>

stops by typing in their address. The app was released to the public at the beginning of 2018. This activity will continue in 2020 and potentially expanded on to include main bus routes and stops. The MPO will continue to provide administrative support to the RTD in 2020 in the form of transportation planning document maintenance, committee meetings, public outreach, and Title VI program planning.

Land Use: The MPO uses zoning maps, future land use maps, aerial photography, and TAZ analysis to monitor land use changes as documented in zoning map amendments and building permits issued. The information is used to analyze the impacts of development on existing transportation infrastructure including roadways, sidewalks, bicycle and pedestrian facilities, and transit routes; and to determine areas of development where new or improved infrastructure may be needed. The MPO considers sustainability and best land use practices when making land use recommendations.

The MPO staff monitors accident statistics and locations to determine where improvements should be made to improve the safety of transportation infrastructure users. The MPO staff also addresses the presence and condition of infrastructure such as sidewalks, crosswalks, railroad crossings, ADA ramps, and traffic signals, and provides input into the prioritization of repairs and improvements. The MPO staff works with other local government departments to identify and prioritize projects that will protect drivers, pedestrians, transit riders, and bicyclists.

Work Elements

Administrative

SUB-ELEMENT 1.1 PROGRAM OPERATIONS AND ADMINISTRATION (MPO)

Purpose:

This sub-element supports completion of the activities required by state and federal legislation in a framework that includes public participation and coordination with local, state, and federal transportation planning agencies.

MPO staff monitors the work program schedule and provides administrative support to the Transportation Policy Committee, maintains all records, and performs additional administrative activities as required.

MPO staff serves as a contact within the community for transportation information.

Previous Work:

In 2019, the MPO staff coordinated all aspects of committee meetings at the local, state, and federal level. (The 2020 Transportation Committee Meeting Schedule is listed on page 7) The MPO staff served as a conduit of information between state and federal agencies and the TPC; and carried out all aspects of grant program management and financial accountability. Staff completed quarterly reimbursements and documentation updates throughout 2019.

Core MPO Functions:

1. Establish a setting for effective decision-making

Planning Factor:

This sub-element supports all 10 Planning Factors, as it is the administrative duties that allow for implementation of all the Planning Factors. Administrative work supports the ability to implement safety, security, efficiency, and tourism. It supports coordination of the planning process with local, state, and federal partners.

Project Description:

1. Prepare, mail, and post notices, agendas, and minutes for all transportation committee meetings.
2. Coordinate transportation planning activities with state and federal transportation planning agencies.
3. Work with other communities in the region when project impact will extend beyond MPA boundaries.
4. Prepare and submit quarterly progress reports, reimbursement requests, and an annual progress report.
5. Serve as a conduit of information regarding transportation planning for local, state, and federal agencies, and the public.
6. Review and amend the transportation planning documents in response to changes in federal law and policy.
7. Prepare and monitor the work schedule and PL budget to ensure that the program stays on track.

Product:

1. Administration of the PL program, including keeping records of time spent by staff to complete the elements and sub-elements of the program.
2. Quarterly and annual reports to monitor the progress of the PL Program.
3. Open, advertise, and record meetings of all transportation planning committees to document the official business of the MPO.

Lead Agency: Rome/Floyd County MPO

Projected Start and End Dates: January 1, 2020 – December 31, 2020

SUB-ELEMENT 1.1 Program Operations and Administration (MPO)	
Activities	Agencies
Program administration, agency coordination, public information, committee staffing, budgets, and document management	Rome/Floyd County MPO
Agency/Funding Source	Amount
Federal Highway Administration-PL	\$24,274.40
Federal Transit Administration-5303	\$0
Georgia Department of Transportation	\$0
Local	\$6,068.60
Total	\$30,343.00

SUB-ELEMENT 1.2 TRAINING AND EMPLOYEE EDUCATION

Purpose:

This sub-element supports maintenance of staff professional competency and knowledge through attendance at workshops, meetings, seminars, webinars, and classes. Registration and other course expenses are expenses covered by this element.

Previous Work: MPO staff attended the following training/conferences in FY 2019:

- GTA Conference in Jekyll Island, Georgia (December 2018)
- Georgia Walks Summit in Norcross, Georgia (March 2019)
- GPA in Decatur, Georgia (March 2019)
- Online Training, Migrating from ArcMap to ArcGIS Pro (Oct 31-Nov 1)
- Online Training, Working with Lidar Data in ArcGIS (November 14)
- GTA Conference in Jekyll Island, Georgia (December 2019)

Core MPO Functions:

1. Establish a setting for effective decision-making:

Planning Factors:

This sub-element ensures that staff is informed and educated about transportation and planning issues and opportunities. This factor supports all 10 Planning Factors because staff training and education supports consideration of air quality, safety, federal legislation, economic development, tourism, congestion, mobility of persons and freight, and other environmental and social factors in the transportation planning process.

Project Description:

1. Attend training including meetings, workshops, and seminars in the areas of performance based transportation, planning, and Geographic Information Systems
2. Ensure that staff professional certifications are current.

Product:

Staff members who are current and competent in their specific areas of expertise.

Lead Agency: Rome/Floyd County MPO

Start and End Dates: January 1, 2020 – December 31, 2020

SUB-ELEMENT 1.2 TRAINING AND EMPLOYEE EDUCATION	
Activities	Agencies
Staff Training and participation in classes, workshops, meetings, and other learning opportunities	Rome/Floyd County MPO
Agency/Funding Source	Amount
Federal Highway Administration-PL	\$4,044.00
Federal Transit Administration-5303	\$0
Georgia Department of Transportation	\$0
Local	\$1,011.00
Total	\$5,055.00

SUB-ELEMENT 1.3 UNIFIED PLANNING WORK PROGRAM

Purpose:

The purpose is to produce an adoptable, acceptable UPWP annually to ensure that funding is available to carry out all required elements and sub-elements and any other anticipated studies or activities, with FHWA approval.

Previous Work:

Staff completed an adoptable, acceptable UPWP for CY 2020. UPWP should be adopted by September 2020.

Core MPO Functions:

1. Establish a setting for effective decision-making

Planning Factor:

The UPWP supports all 10 Planning Factors. The UPWP is a framework for annual MPO projects that allow for all the Planning Factors. The UPWP supports economic vitality, safety, security, accessibility, and system efficiency.

Project Description: Activities include:

1. Review transportation planning issues and opportunities within the MPA.
2. Review and follow federal law in the planning process.
3. Prepare work element and sub-element descriptions which addresses issues and goals of the MPO.
4. Prepare a budget allocating funding to elements and sub-elements
5. Identify program responsibilities, schedule, and financial need for each work sub- element.
6. Coordinate document preparation with state and federal agencies.
7. Submit new UPWP for review and adoption by the TPC with FHWA approval.

Product: A completed adoptable, acceptable UPWP with approval of FHWA.

Lead Agency: Rome/Floyd County MPO

Projected Start and End Dates: January 1, 2020 – December 31, 2020

SUB-ELEMENT 1.3 Unified Planning Work Program	
Activities	Agencies
Preparation, coordination, adoption of UPWP	Rome/Floyd County MPO
Agency/Funding Source	Amount
Federal Highway Administration-PL	\$8,079.20
Federal Transit Administration-5303	\$0
Georgia Department of Transportation	\$0
Local	\$2,019.80
Total	\$10,099.00

Public Involvement

SUB-ELEMENT 2.1 COMMUNITY OUTREACH AND EDUCATION

Purpose:

The MPO will ensure that decision making, prioritization of projects, and documentation is a public process.

Core MPO Functions:

5. Involve the public

Previous Work:

The MPO worked with TRED (Trails for Recreation and Economic Development), a local advocacy group to complete an audit of the current trail system. The results concluded the trail system needs better wayfinding signs and safety amenities for pedestrians and bikers.

Planning Factor:

This sub-element supports planning factor 4. Community outreach encourages accessibility to transportation opportunities.

Project Description: Activities include, but are not limited to:

1. Publish notices to inform public of transportation meetings, workshops, and events
2. Publish notices concerning the locations and time periods when documents are available for public review
3. Organize and hold public input events to share transportation information and to gather comments from the public
4. Ensure that policy and procedure documents outlining public participation requirements are current and adequate.
5. Increase efforts to reach out to traditionally underserved populations through neighborhood organizations, public service agencies, and bi-lingual internet survey vehicles.

Product:

Citizens will have the opportunity to participate in transportation planning process. It will also ensure that citizens are aware of transportation options available to them.

Lead Agency: Rome/Floyd County MPO

Projected Start and End Dates: January 1, 2020 – December 31, 2020.

SUB-ELEMENT 2.1 Community Outreach and Education	
Activities	Agencies
Public outreach, documentation, meetings	Rome/Floyd County MPO
Agency/Funding Source	Amount
Federal Highway Administration-PL	\$4,000.00
Federal Transit Administration-5303	\$0
Georgia Department of Transportation	\$0
Local	\$1,000.00
Total	\$5,000.00

SUB-ELEMENT 2.2 ENVIRONMENTAL JUSTICE/TITLE VI (MPO)

Purpose:

This sub-element supports all-inclusive public involvement in the transportation planning process, as required by the Limited English Proficiency Plan, the Public Participation Plan, and the Title VI Plan. It also ensures that transportation planning considers the impact of selected transportation projects on Environmental Justice³ populations.

Core MPO Functions:

5. Involve the public

Previous Work:

In May 2019, the MPO completed and submitted a Title VI survey required by GDOT Planning Department.

Planning Factor:

This sub-element supports all Planning Factors by identifying minority and other environmental justice populations and ensuring inclusion of all citizens in the planning process. It also provides a background for evaluation of transportation project prioritization, and for provision of multi-modal transportation services.

Project Description: Activities include:

1. Ensure that environmental justice populations are identified and concentrations are mapped according to the latest United States Census data.
2. Ensure that participation in the transportation planning process is available to all citizens via public notice.
3. Ensure that use of transportation facilities is available to all citizens.
4. Ensure that transportation projects do not put an undue burden on any group of citizens.
5. Make accommodation for participation by disabled citizens, and citizens with limited English proficiency, if notice is given ahead of the meeting/event date.
6. Whenever possible, transportation to and from events is provided by RTD.

The MPO staff is responsible for this sub-element.

Product:

1. Continuing coordination with the CAC.
2. Environmental justice population documentation and mapping.
3. Ensure that Title VI notices and complaint forms are available in English and Spanish.
4. Public involvement documentation.
5. Up-to-date Limited English Proficiency Plan, Public Participation Plan, and Title VI Plans if state or federal agencies require amendment (currently all documents including Public Participation Plan, Limited English Proficiency Plan, and Title VI Plans are up-to-date).

³ **Executive Order 12898 "Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations" states that "Federal agencies must identify and address, as appropriate, disproportionately high and adverse human health or environmental effects of their programs, policies, and activities on minority populations and low-income populations."*

Lead Agency: Rome/Floyd MPO

Projected Start and End Dates: January 1, 2020 – December 31, 2020

SUB-ELEMENT 2.2 Environmental Justice/Title VI (MPO)	
Activities	Agencies
Public outreach, documentation, meetings	Rome/Floyd MPO
Agency/Funding Source	Amount
Federal Highway Administration-PL	\$4,000.00
Federal Transit Administration-5303	\$0
Georgia Department of Transportation	\$0
Local	\$1,000.00
Total	\$5,000.00

Data Collection

SUB-ELEMENT 3.1 SOCIO-ECONOMIC DATA/ENVIRONMENTAL JUSTICE ANALYSIS

Purpose:

The purpose is to maintain an up-to date socio-economic profile for the MPA. Characteristics such as population, employment by sector, school enrollment, and households are allocated by TAZ and used for travel demand modeling. Environmental Justice Data is collected at the Census Tract level and is used to determine the potential impacts of transportation projects on Environmental Justice populations.

Previous Work:

Staff compiled income and demographic data in order to update low Income census tracts as identified by HUD. This information is used by to determine if an applicant is eligible for various social programs and grants.

Planning Factor:

This sub-element specifically addresses planning factors 5 and 6 by providing information concerning demographic patterns and shifts for decision makers. It also addresses planning factors 5 and 6 by identifying the connection between demographics and transportation needs.

Project Description: The activates associated with this sub-element include:

1. Collect enrollment figures annually from Rome City and Floyd County Schools.
2. Obtain employment data from the Georgia Department of Labor (Area Labor Profiles).
3. Allocate socio-economic indicators by TAZ to generate a basis for travel demand modeling.
4. Download U.S. Census Data for households living in poverty and minority populations, and determine whether Environmental Justice communities are being reached by services, being disproportionately impacted by transportation projects, and being included in the planning process.

Product:

Accurate, up-to date socio-economic data and environmental justice population data with which to evaluate the transportation planning process, in the form of tables, TAZ maps, and population concentration maps.

Lead Agency: Rome/Floyd MPO

Projected Start and End Dates: January 1, 2019 – December 31, 2020

SUB-ELEMENT 3.1 Socio-Economic Data/Environmental Justice Analysis	
Activities	Agencies
Monitor population characteristics and identify EJ population concentrations and use the data to plan and evaluate potential transportation projects.	Rome/Floyd MPO
Agency/Funding Source	Amount
Federal Highway Administration-PL	\$4,044.00
Federal Transit Administration-5303	\$0
Georgia Department of Transportation	\$0
Local	\$1,011.00
Total	\$5,055.00

SUB-ELEMENT 3.2 AIR QUALITY MANAGEMENT

Purpose:

This sub-element's purpose is to monitor air quality data, to maintain an up-to-date Conformity Determination Report, and to coordinate air quality information and reporting with state and federal agencies.

Project Description:

The MPO staff will continue to monitor the ambient air quality readings for the meter located within the MPA and compare them with the standards. By keeping records, the MPO staff can identify potential trends toward non-attainment. The MPO staff will continue to consider the potential air quality impacts of transportation decisions and project selection.

Lead Agency: Rome/Floyd County MPO

Projected Start and End Dates: January 1, 2020 – December 31, 2020

SUB-ELEMENT 3.2 Air Quality Management	
Activities	Agencies
Keep Records	Rome/Floyd County MPO
Agency/Funding Source	Amount
Federal Highway Administration-PL	\$47.28

Federal Transit Administration-5303	\$0
Georgia Department of Transportation	\$0
Local	\$11.82
Total	\$59.10

SUB-ELEMENT 3.3 PLANNING DATA AND INFORMATION MANAGEMENT

Purpose:

Under this sub-element, the MPO will maintain, update, and improve the land use database (GIS based). The database is used in travel demand modelling, monitoring land use changes, and socio-economic trends.

Previous Work:

The Census Bureau's Participant Statistical Areas Program (PSAP) was updated. The PSAP is conducted every ten years in order to prepare for the decennial census and allows local jurisdictions to make suggested changes to statistical area boundaries. The parcel data GIS layer was completely rebuilt in order to ensure all 49,000+ parcel boundaries were accurate and the accompanying metadata was also accurate.

Planning Factor:

This sub-element supports planning factors 1, 5, and 7 by providing information for planners concerning environment, land use, and development.

Project Description: Activities include, but are not limited to:

1. Update the county-wide mapping system to show zoning, land use, and development as reflected in zoning map amendments and building permits issued.
2. Ensure that evaluation of new development considers the impact of the transportation infrastructure.
3. Evaluate projects and services with full knowledge of the natural and cultural environment.
4. Determine whether new development is adequately served by transportation infrastructure.
5. Share information with local, regional, state and federal agencies, and with citizens.
6. Provide mapping to support the transportation planning process.

Product:

Accurate, up-to-date, accessible data and information on which to base transportation planning decisions. The information is used to make decisions that affect documents such as the MTP and TIP.

Lead Agency: Rome/Floyd County MPO

Projected Start and End Dates: January 1, 2020 – December 31, 2020

SUB-ELEMENT 3.3 Planning Data and Information Management	
Activities	Agencies

Monitor and report on land use activities and socio-economic population densities, and maintain land use data sources, particularly GIS system	Rome/Floyd County MPO
Agency/Funding Source	Amount
Federal Highway Administration-PL	\$29,954.40
Federal Transit Administration-5303	\$0
Georgia Department of Transportation	\$0
Local	\$7,488.60
Total	\$37,443.00

System Planning

SUB-ELEMENT 4.1 BICYCLE AND PEDESTRIAN PLANNING

Purpose:

This sub-element supports coordination of community activities relating to bicycle and pedestrian infrastructure planning, development, and improvement.

Core MPO Functions:

2. Identify and evaluate alternative transportation improvement options

Previous Work:

Staff regularly met with local advocacy group, TRED (Trails for Recreation and Economic Development). Staff and TRED are currently working on acquiring the Google Map backpack to get Rome's Trail system updated on Google Maps. Staff and the group also plan to work together to create a trails master plan.

Planning Factor:

This sub-element addresses planning factors 4 and 5 because it promotes multi-modal transportation alternatives. It addresses planning factor 10 because it promotes expansion of the bicycle and pedestrian network, a community asset that generates tourism and supports economic development.

Project Description:

Other activities also include, but are not limited to:

1. Determine where new bicycle and pedestrian facilities need to be located, based on locations/connectivity of population and destinations.
2. Ensure that bicycle and pedestrian facilities are accessible and usable for all citizens.
3. Attend regional bike and pedestrian meetings.

4. Meet with local bicycle advocacy groups to promote cooperation in identifying and prioritizing projects.
5. Seek sources of funding to construct bicycle and pedestrian infrastructure.
6. Identify additional locations for the use of sharrows and bike lanes.
7. Develop educational materials for the public concerning sharrows and bike lanes.

Product:

The MPO intends to improve bicycle and pedestrian movement in downtown Rome (an activity recommended in the 2015 Bicycle Pedestrian Plan). Additional products will include an improved wayfinding system throughout existing trails and educational materials for the public regarding sharing the road with bicyclists.

Lead Agency: Rome/Floyd County MPO

Projected Start and End Dates: January 1, 2020 – December 31, 2020

SUB-ELEMENT 4.1 Bicycle and Pedestrian Planning	
Activities	Agencies
Data, meetings, documentation, grant applications and administration	Rome/Floyd County MPO
Agency/Funding Source	Amount
Federal Highway Administration-PL	\$4,848.00
Federal Transit Administration-5303	\$0
Georgia Department of Transportation	\$0
Local	\$1,212.00
Total	\$6,060.00

SUB-ELEMENT 4.2 METROPOLITAN TRANSPORTATION PLAN (MPO)

Purpose:

This sub-element supports development and refinement of the comprehensive planning process and results in production of an MTP update every five years; and in minor updates in-between. The MPO staff and the RTD staff are responsible for this sub-element. The next MTP update will require full compliance with performance based planning practices.

Core MPO Functions:

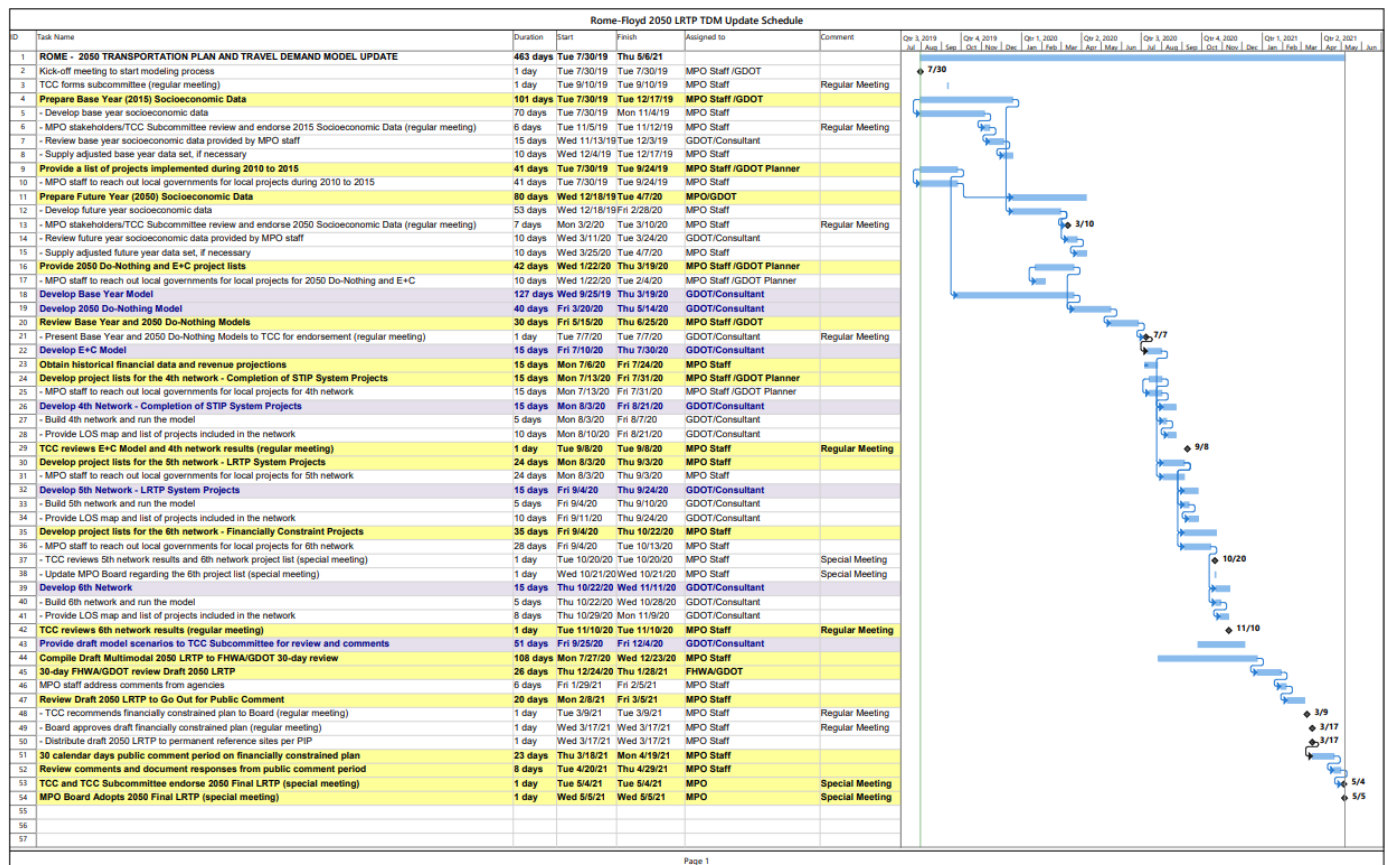
2. Identify and evaluate alternative transportation improvement options
3. Prepare and maintain a Metropolitan Transportation Plan (MTP)

Planning Factor:

This sub-element encompasses all planning factors because the LRTP allows for implementation of improved infrastructure that supports the MPA.

Project Description:

The MPO will start work on the 2021-2050 Metropolitan Transportation Plan. The work will be done by an outside consultant. This sub element is meant to be utilized for staff assistance to the consultant and other MTP related activities. Attached below is the most recent project schedule:



Product: A completed 2021-2050 Metropolitan Transportation Plan, in compliance with federal standards, reviewed by the community, acceptable to state and federal agencies, and adopted by the local governments.

Lead Agency: Rome/Floyd County MPO

Projected Start and End Dates: July 2020 – March 2021

SUB-ELEMENT 4.2 Metropolitan Transportation Planning	
Activities	Agencies
Production, coordination and updating the LRTP	Rome/Floyd County MPO
Agency/Funding Source	Amount
Federal Highway Administration-PL	\$12,123.20
Federal Transit Administration-5303	\$0
Georgia Department of Transportation	\$0
Local	\$3,030.80
Total	\$15,154.00

SUB-ELEMENT 4.3 TRANSPORTATION IMPROVEMENT PROGRAM

Purpose:

Development and refinement of the TIP reflects the prioritization and scheduling of new projects and projects listed in the MTP.

Core MPO Functions:

2. Identify and evaluate alternative transportation improvement options
4. Develop a TIP

Previous Work:

Staff has completed maintenance and administrative activities on the upcoming 2018-2021 TIP.

Planning Factor:

It addresses all Planning Factors because the TIP is a public process that addresses all modes of transportation in the short-term:

Project Description:

Activities include:

1. Update of an existing TIP in response to scheduling or funding changes.
2. Ensure that the new or amended TIP complies with the FAST Act.

* Upcoming TIP schedule TBD. The 2021-2024 TIP adoption dated is TBD.

Product:

A 2021-2024 TIP that complies with federal standards, reviewed by the community, acceptable to state and federal agencies, and adopted by the local governments.

Lead Agency: Rome/Floyd County MPO

Projected Start and End Dates: January 1, 2020 – December 31, 2020

SUB-ELEMENT 4.3 Transportation Improvement Program	
Activities	Agencies
TIP update, meetings, data	Rome/Floyd County MPO
Agency/Funding Source	Amount
Federal Highway Administration-PL	\$12,123.20
Federal Transit Administration-5 303	\$0
Georgia Department of Transportation	\$0
Local	\$3,030.80
Total	\$15,154.00

SUB-ELEMENT 4.4 SPECIAL TRANSPORTATION STUDIES (PI# 0016813)

Purpose: To address specific issues within the transportation network that require more deliberate effort to complete than a spot analysis. Such efforts may involve the use of consultant services.

Project Description: The work will include the 2021-2050 Metropolitan Transportation Plan update. The project cost is not to exceed \$140,000.

**This study was voted by the Rome/Floyd MPO Policy Committee to become funded on May 23, 2019.

** A development schedule will be posted when staff receives a schedule from the hired consultant.

Projected Start Date: September 2019

Product: A Performance Based MTP 2050 (developed by consultant services) that complies with federal standards, reviewed by the community, acceptable to state and federal agencies, and adopted by the local governments

Lead Agency: A private consultant in coordination with the MPO

Project Start and End Dates: May 2019 – March 2021

SUB-ELEMENT 4.4 <i>PI# 0016813</i> Special Transportation Studies	
Activities	Agencies
TIP update, meetings, data	Rome/Floyd County MPO
Agency/Funding Source	Amount
Federal Highway Administration-PL	\$112,000
Federal Transit Administration-5303	\$0
Georgia Department of Transportation	\$0
Local	\$28,000
Total	\$140,000

Transit Planning

SUB-ELEMENT 5.1 TRANSIT PROGRAM ADMINISTRATION (FTA TRANSIT ACTIVITY LINE ITEM 44.21.00)

Purpose:

This sub-element supports all administrative tasks necessary for completion of transit planning sub-elements, as necessary to complete the planning program identified herein; and to complete all transit related transportation planning documents. This sub-element supports coordination of transportation planning activities and policies with local, state, and federal agencies and with the public; maintenance of staff professional competency and knowledge through attendance at workshops, meetings, and classes; and management of the planning process including applying for grants, monitoring planning sub-element progress, preparing budgets (UPWP) and maintaining financial records for reimbursements. This sub-element supports public involvement in the transportation planning process, as required by the Participation Plan, the Limited English Proficiency Plan, and the Title VI Plans; and ensures that public transit use is available to all citizens, particularly Environmental Justice¹ populations.

Previous Work:

Completed all administrative duties including, monthly and quarterly Transit Reports. Also processed and submitted the Department of Human Resources Reports for 2019. Administered Tripper, transit and para-transit operation. Staff hosted and attended meetings, workshops, training, and classes related to safety. On July 2019, staff completed a Title VI plan update. The MPO also completed and submitted a Title VI survey required by Georgia Department of Transportation Planning Department.

Core MPO Functions:

1. Establish a setting for effective decision-making
2. Involve the public

Planning Factor:

This sub-element addresses all Planning Factors because it facilitates open meetings, provides for staffing and budget for the planning process, and coordinates the planning process with local, state, and federal partners. This sub-element supports identifying minority and other environmental justice populations and ensuring inclusion of all citizens in the planning process. It also provides a background for evaluation of transportation project prioritization, and for provision of multi-modal transportation services

Project Description: Activities include, but are not limited to:

1. Preparation of 5303 program budgets, quarterly progress reports, and reimbursement requests;

¹ **Executive Order 12898 "Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations" states that "Federal agencies must identify and address, as appropriate, disproportionately high and adverse human health or environmental effects of their programs, policies, and activities on minority populations and low-income populations."*

2. Monitoring program progress and budgets
3. Preparation of meeting documents, including notices, agendas, and minutes.
4. Attendance at meetings, workshops, training, and classes.
5. Modification of the program in response to regulatory changes.
6. Administer transit and para-transit operation.
7. Ensure that environmental justice populations are identified and concentrations are mapped according to the latest United States Census data.
8. Ensure that participation in the transportation planning process is available to all citizens via public notice.
9. Ensure that use of transportation facilities, particularly transit, is available to all citizens by providing route and fare information in Spanish as well as in English.
10. Ensure that transportation projects do not put an undue burden on any group of citizens.
11. Increase efforts to inform the public about the para-transit services offered by the RTD.

The staff of the RTD and the staff of the MPO share responsibility for the activities carried out under this sub-element. The MPO coordinates with the Georgia Department of Transportation, Division of Intermodal on planning activities, prepares the UPWP and 5303 applications annually, and submits all reports and reimbursement requests. The RTD participates by attending meetings, administering all other grants, and providing input on planning activities.

Product:

- Administration of the 5303 program, including keeping records of time

spent by staff to complete the elements and sub-elements of the program

- Quarterly reports and annual reports to the GDOT Office of Intermodal for the 5303 Program.
- Open, advertised, recorded meetings to document the official business of the MPO
- UPWP and 5303 applications for 2020.
- Continuing coordination with the Citizens Advisory Committee.
- Environmental justice population documentation.
- Public involvement documentation.
- Up-to-date Limited English Proficiency Plan, Public Participation Plan, and Title VI Plan if state or federal agencies require amendment (currently all documents including Public Participation Plan, Limited English Proficiency Plan, and Title VI Plan are up-to-date).

Lead Agency: Rome/Floyd MPO

Projected Start and End Dates: January 1, 2020 – December 31, 2020

SUB-ELEMENT 5.1 Transit Program Administration	
Activities	Agencies
UPWP, 5303 grant preparation and administration, planning, meetings Transit program administration, Title VI	Rome/Floyd County MPO and Rome Transit Department
Agency/Funding Source	Amount
Federal Highway Administration-PL	\$0
Federal Transit Administration-5303	\$19,571.00
Georgia Department of Transportation	\$2,446.37
Local	\$2,446.38
Total	\$24,463.75

SUB-ELEMENT 5.2 METROPOLITAN TRANSPORTATION PLAN (FTA TRANSIT ACTIVITY LINE ITEM 44.23.01)

Purpose:

This sub-element supports development and refinement of the comprehensive planning process factors and results in production of an MTP update every five years; and in minor updates in-between. Under this sub-element, the focus is on transit related projects and programs. This sub-element provides the MPO and RTD staffs with the most current information concerning the needs of the community, specifically related to public transportation, by means of special studies and surveys and ensures that those needs are met as effectively and efficiently as possible.

Core MPO Functions:

1. Identify and evaluate alternative transportation improvement options
2. Prepare and maintain a Metropolitan Transportation Plan (MTP)

Previous Work:

Staff started preparing for the 2021-2050 MTP update. In July 2017, the MPO adopted the Addendum to the 2016 MTP for 2040, with public review and in conformance with federal standards. In 2018, the MPO and the RTD continued looking at the active bus stops found in the 2015 survey for safety; including connection to sidewalks and crosswalks, on a route-by-route basis. MPO staff will continue to work on a project to provide alternative modes of transportation in downtown Rome.

Planning Factor:

This sub-element encompasses all planning factors because the MTP allows for implementation of improved infrastructure that supports the MPA.

Project Description:

Activities include:

1. Review and update the MTP every five years, based on new land use and socio-economic data in the Travel Demand Model – the next scheduled complete update will be in 2021.
2. When the MTP is updated, ensure that it complies with the FAST Act.
3. Carry out minor updates to the MTP in response to changes in project scope, schedule, or funding; generally, at the state level.
4. Transition the MTP to a performance based planning document.
5. Continuation of the Transit Analysis Study that was initiated in 2015 adding information about infrastructure to support rider safety (sidewalks, crosswalks, etc.).
6. Coordinate results with Public Works and set priorities for infrastructure improvements.
7. Make the document available to the public for comments and address relevant comments.

The MPO staff and the RTD staff are responsible for this sub-element. The next MTP update will require full compliance with performance based planning practices.

Product:

An up-to-date MTP, in compliance with federal standards, reviewed by the community, acceptable to state and federal agencies, and adopted by the local governments. The MPO and RTD staff intend to complete, with a hired consultant, a Transit Development Plan by March 2020. This will analyze routes and fee schedules to improve transit services and infrastructure improvements, specifically related to the transition out of Tripper services.

Lead Agency: Rome/Floyd MPO and Rome Transit Department

Projected Start and End Dates: January 1, 2019 – December 31, 2019

SUB-ELEMENT 5.5 Metropolitan Transportation Plan	
Activities	Agencies
Preparation and coordination of documents, planning, data collection	Rome/Floyd MPO Rome Transit Department
Agency/Funding Source	Amount

Federal Highway Administration-PL	\$0
Federal Transit Administration-5303	\$20,000
Georgia Department of Transportation	\$2,500
Local	\$2,500
Total	\$25,000

**SUB-ELEMENT 5.3 TRANSIT TRANSPORTATION IMPROVEMENT PROGRAM (FTA
TRANSIT ACTIVITY LINE ITEM 44.25.00)**

Purpose:

Development and refinement of the TIP reflects the prioritization and scheduling of new projects and projects listed in the MTP. Under this sub-element, the focus is on transit related projects and programs.

Previous Work:

Staff has completed maintenance and administrative activities on the upcoming TIP.

Core MPO Functions:

2. Identify and evaluate alternative transportation improvement options
4. Develop a Transport Improvement Program (TIP)

Planning Factor:

It addresses all Planning Factors because the TIP is a public process that addresses all modes of transportation in the short-term

Project Description: Activities include:

1. Up-date of an existing TIP in response to scheduling or funding changes.
2. Ensure that any new or amended TIP complies with the FAST Act.

Product:

A TIP that is in compliance with federal standards, reviewed by the community, acceptable to state and federal agencies, and adopted by the local governments.

Lead Agency: Rome Transit Department

Projected Start and End Dates: January 1, 2020 – December 31, 2020

SUB-ELEMENT 5.3 Transit Transportation Improvement Program	
Activities	Agencies
Transportation Improvement Program Preparation	Rome/Floyd County MPO and Rome Transit Department
Agency/Funding Source	Amount
Federal Highway Administration-PL	\$0
Federal Transit Administration-5303	\$12,000
Georgia Department of Transportation	\$1,500
Local	\$1,500
Total	\$15,000

PL AND 5303 BUDGET WORKSHEET

Funding Source	Sub-Element/ALI*	FHWA	*FTA	Federal Total	GDOT PL Match	GDOT 5303 Match	GDOT Total	Local	TOTALS
FHWA	1.1 Program Operations and Administration (MPO)	\$24,274.40		\$24,274.40	\$0	\$0	\$0	\$6,068.60	\$30,343.00
FHWA	1.2 Training/Employee Education	\$4,044.00		\$4,044.00	\$0	\$0	\$0	\$ 1,011.00	\$5,055.00
FHWA	1.3 UPWP	\$8,079.20		\$8,079.20	\$0	\$0	\$0	\$2,019.80	\$10,099.00
FHWA	2.1 Community Outreach/Education	\$4,000.00		\$4,000.00	\$0	\$0	\$0	\$1,000.00	\$5,000.00
FHWA	2.2 Environmental Justice/Title VI (MPO)	\$4,000.00		\$4,000.00	\$0	\$0	\$0	\$1,000.00	\$5,000.00
FHWA	3.1 Socio-economic Data/ Environmental Justice Analysis	\$4,044.00		\$4,044.00	\$0	\$0	\$0	\$1,011.00	\$5,055.00
FHWA	3.2 Air Quality Management	\$47.28		\$47.28	\$0	\$0	\$0	\$11.82	\$59.10
FHWA	3.3 Planning Data and Information Management	\$29,954.40		\$29,954.40	\$0	\$0	\$0	\$ 7,488.60	\$37,443.00
FHWA	4.1 Bicycle and Pedestrian Planning	\$4,848.00		\$4,848.00	\$0	\$0	\$0	\$1,212.00	\$6,060.00
FHWA	4.2 Metropolitan Transportation Planning (MPO)	\$12,123.20		\$12,123.20	\$0	\$0	\$0	\$3,030.80	\$15,154.00
FHWA	4.3 Transportation Improvement Program	\$12,123.20		\$12,123.20	\$0	\$0	\$0	\$3,030.80	\$15,154.00
SUB-TOTAL		\$107,537.68		\$107,537.68	\$0	\$0	\$0	\$26,884.42	\$134,422.10
FTA	5.1/44.21.00 Transit Program Administration	\$0	19,571.00	19,571.00	\$0	2,446.37	2,446.37	2,446.38	24,463.75
FTA	5.2/44.23.01 Metropolitan Transportation Planning	\$0	20,000.00	20,000.00	\$0	2,500.00	2,500.00	2,500.00	25,000
FTA	5.3/44.25.00 Transportation Improvement Program	\$0	12,000.00	12,000.00	\$0	1,500.00	1,500.00	1,500.00	15,000
SUB-TOTAL			\$51,571.00	\$51,571.00		\$6,446.38	\$6,446.38	\$6,446.38	\$64,463.75
FHWA+FTA TOTALS		\$107,537.68	\$51,571.00	\$159,108.68	\$0	\$6,446.38	\$6,446.38	\$33,330.80	\$198,885.85

5303 Budget Worksheet

SUB-ELEMENT/ALI* DESCRIPTION			PROJECT BUDGET
5.1/ 44.21.00 Transit Program Administration			\$24,463.75
5.2/ 44.23.01 Metropolitan Transportation Program			\$ 25,000
5.3/ 44.25.00 Transportation Improvement Program			\$ 15,000
		TOTAL	\$64,463.75
		Federal Share	\$51,571.00
		State Share	\$ 6,446.3
		Local Share	\$ 6,446.3
		TOTAL	\$64,463.75

*Federal Transit Administration Activity Line Item Number

PL Budget Worksheet

FY 2020 PL FUNDS SUB-ELEMENT DESCRIPTION	PROJECT BUDGET
1.21 Program Operations and Administration	\$30,343.00
1.2 Training and Employee Education	\$5,055.00
1.3 UPWP	\$10,099.00
2.1 Community Outreach and Education	\$5,000.00
2.2 Environmental Justice/Title VI	\$5,000.00
3.1 Socio-economic Data/ Environmental Justice Analysis	\$5,055.00
3.2 Air Quality Management	\$59.10

3.3 Planning Data and Information Management		\$37,443.00
4.1 Bicycle and Pedestrian Planning Activities		\$6,060.00
4.2 Metropolitan Transportation Planning		\$15,154.00
4.3 Transportation Improvement Program		\$15,154.00
4.4 Special Transportation Studies (Additional PL Funds-PI#0016813)		\$140,000.00
TOTAL FOR FY 2020 PL		\$274,422.10
Federal Share		\$219,537.68
Local Share		\$54,884.42
2020 UPWP Total Funds		
	2020 UPWP TOTAL (All Funds)	\$1 , 5. 5
	Federal Share	15 ,10 .6
	State Share	\$ 6,446.3
	Local Share	\$33,330. 0
	TOTAL	\$1 , 5. 5

Special Studies Budget Worksheet

SUB-ELEMENT PI# 0016813 Special Transportation Studies (2021-2050 Metropolitan Transportation Plan Update)	
Activities	Agencies
TIP update, meetings, data	Rome/Floyd County MPO
Agency/Funding Source	Amount
Federal Highway Administration-PL	\$112,000
Federal Transit Administration-5303	\$0
Georgia Department of Transportation	\$0
Local	\$28,000
Total	\$140,000

Planning Factor Matrix

1. Support economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency; and
2. Increase the safety of the transportation system for motorized and non-motorized users; and
3. Increase the security of the transportation system for motorized and non-motorized users; and
4. Increase the accessibility and mobility options available to people and for freight; and
5. Protect and enhance the environment, promote energy conservation, improve quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns; and
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight; and
7. Promote efficient system management and operation; and
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate storm water impacts of surface transportation; and
10. Enhance travel and tourism

2020 UPWP Sub-Element/ALI* Number, Name	1	2	3	4	5	6	7	8	9	10
1.1 Program Operations and Administration (MPO)	X					X				
5.1/44.21.00 Transit Program Operations and Administration (RTD)	X	X	X	X	X	X	X	X	X	X
1.2 Training and Employee Education	X	X	X	X	X	X	X	X	X	X
1.3 UPWP	X	X	X	X	X	X	X	X	X	X
2.1 Community Outreach and Education					X	X				
2.2 Environmental Justice/Title VI (MPO)	X	X	X	X	X	X	X	X	X	X
5.2/44.22.00 Environmental Justice/Title VI (RTD)	X	X	X	X	X	X	X	X	X	X
3.1 Socio-economic Data/Environmental Justice Analysis					X	X				
3.2 Air Quality										
3.3 Planning Data and Information Management	X				X		X			
4.1 Bicycle and Pedestrian Planning Activities				X	X					X
4.2 Metropolitan Transportation Plan	X	X	X	X	X	X	X	X	X	X
5.5/44.23.01 Transit Metropolitan Transportation Plan	X	X	X	X	X	X	X	X	X	X
4.3 Transportation Improvement Program	X	X	X	X	X	X	X	X	X	X
5.3/44.25.00 Transit Transportation Improvement Program	X	X	X	X	X	X	X	X	X	X
4.4 Special Studies (PI# 0016813)							X	X		X
5.4/44.24.00 Transit Special Studies		X	X			X				

Project Schedule Summary

UPWP Work Sub-Element/ALI*	2 0 2 0											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1.1 Program Operations and Administration (MPO)	X	X	X	X	X	X	X	X	X	X	X	X
5.1/44.21.00 Transit Program Operations and Administration (RTD)	X	X	X	X	X	X	X	X	X	X	X	X
1.2 Training and Employee Education	X	X	X	X	X	X	X	X	X	X	X	X
1.3 UPWP						X	X	X	X	X		
2.1 Community Outreach and Education	X	X	X	X	X	X	X	X	X	X	X	X
2.2 Environmental Justice/Title VI (MPO)	X	X	X	X	X	X	X	X	X	X	X	X
5.2/44.22.00 Environmental Justice/Title VI (RTD)	X	X	X	X	X	X	X	X	X	X	X	X
3.1 Socio-economic Data/Environmental Justice Analysis	X	X	X	X	X	X	X	X	X	X	X	X
3.2 Air Quality	X	X	X	X	X	X	X	X	X	X	X	X
3.3 Planning Data and Information Management	X	X	X	X	X	X	X	X	X	X	X	X
4.1 Bicycle and Pedestrian Planning Activities	X	X	X	X	X	X	X	X	X	X	X	X
4.2 Metropolitan Transportation Plan	X	X	X	X	X	X	X	X	X	X	X	X
5.5/44.23.01 Transit Metropolitan Transportation Plan	X	X	X	X	X	X	X	X	X	X	X	X
4.3 Transportation Improvement Program				X	X	X	X	X	X	X		
5.3/44.25.00 Transit Transportation Improvement Program				X	X	X	X	X	X	X		

4.4 Special Studies (PI# 0016813)					X	X	X	X	X	X	X	X
5.4/44.24.00 Transit Special Studies	X	X	X	X	X	X	X	X	X			

Organizational Chart

Rome/Floyd County Planning Department (MPO)

- Planning Director – Artagus Newell
- Associate Planner, Transportation - Kayla Schaaf
- Associate Planner, Zoning – Brice Wood
- Community Planner, Historic Preservation – Brittany Griffin
- GIS Administrator – Ted Edwards

Rome Transit Department

- Director – Kathy Shealy
- Chambless – Route Supervisor/Main Line
- Rowell – Route Supervisor
- Gibson - Route Supervisor/Para-Transit
- Graham – Route Supervisor/Tripper

Rome/Floyd County MPO Transportation Committee By-Laws

FLOYD-ROME URBAN TRANSPORTATION STUDY TRANSPORTATION POLICY COMMITTEE BYLAWS

ARTICLE I

Name

The name of this organization shall be the Transportation Policy Committee for the Floyd-Rome Urban Transportation Study.

ARTICLE II

Composition

The Policy Committee shall be composed of the officials of participating governmental jurisdictions. Membership shall be determined by organizational position, with the following positions being members:

Voting Members:

Citizens' Advisory Committee Chair
Rome City Commissioner (2)
Floyd County Manager
Commissioner, GDOT
Commission Chair District VI Engineer, GDOT

Floyd County Commissioner (2)
Cave Spring Mayor
Rome City Manager
Rome/Floyd Co. Planning

Non-Voting Participants:

Assistant City Manager, City of Rome
Public Works Director, Floyd County
City of Rome Engineer
NWGeorgia Regional Commission Director
Rome Area Chamber of Commerce
GDOT District VI Pre-Construction Engineer**
GDOT-Atlanta -Intermodal Programs
GDOT-Atlanta -Planning
MPO
Rome-Floyd Co. Planning Dept
Federal Highway Administration Dist IV
District 13 State Representative
District 16 State Representative

Assistant County Manager, Floyd County
Public Works Director, City of Rome
Floyd County Engineer
Rome/Floyd County Planning Director
Rome Area Engineer, GDOT
GDOT District VI Program Engineer*
GDOT-Atlanta -Planning Administrator
GDOT-Atlanta -Planner for Rome-Floyd

Citizens' Advisory Committee Vice-Chair
District 11 State Representatives
District 14 State Representative
District 52 State Senator

ARTICLE III

Duties

1. The Policy Committee is the body responsible for review and approval of the goals, objectives, plans, and programs developed by the Floyd Rome Urban Transportation Study (FRUTS).
2. The Policy Committee has responsibility for insuring the Study Area Transportation Plan is kept up-to-date, that timely reports are made to inform the public on the progress of the Plan, that a *complete* and *unified* work program is developed for all aspects of FRUTS, and that the respective agencies, jurisdictions, or commissions are kept informed of the progress of the Plan.
3. The Policy Committee has the authority to determine and alter from time to time the membership of the Technical Coordinating Committee and the Citizens Advisory Committee.
4. The Policy Committee has the authority to determine and alter as required the membership of the Citizens Advisory Committee with the intended purpose of providing a broad cross section of citizen interest.

ARTICLE IV

Organization

1. The Policy Committee shall elect a chairperson and vice chairperson from among its members. Such election shall be by a majority of the voting membership.
2. Elections shall take place on the first meeting of the calendar year providing there is a majority of the voting membership.
3. An officer may succeed himself with no limitations to the number of terms, except that such term will not continue in the event an officer becomes ineligible for membership on the Policy Committee.
4. The term of office shall be one year, from January to January.

ARTICLE V

Duties of the Chairperson

1. The Chairperson shall preside at all meetings of the Committee.
2. The Chairperson shall authenticate, by his signature, the minutes and resolutions adopted by the committee.
3. The Chairperson shall serve Chief Policy Advocate for the Committee.
4. The Chairperson shall represent the committee at hearings, conferences, and other events as required or designate another member in his/her stead.
5. During the absence or disability of the Chairperson or in the event that a vacancy occurs in the office of the Chairperson, the Vice Chairperson shall preside of meetings of the committee and shall exercise all duties of the Chairperson.

ARTICLE VI

Meetings

1. The regular meeting date of the committee shall be decided upon at the first scheduled meeting of the year.
2. The Policy Committee will have mandatory meetings during the months of January, April, July, and October.
3. In order for business to be transacted there must be a recognized quorum of six (6) voting members or their designate.
4. All voting members shall provide an alternate attendee from their respective body who shall in the event of a member's absence serve and vote in that member's stead.

ARTICLE VII

Amendments to Bylaws

These bylaws may be amended by an affirmative vote of a simple majority of the full voting membership of the committee. A bylaw change shall be presented for consideration at a regular meeting of the committee, however, voting shall be deferred until the regular meeting following the meeting at which the bylaw change was proposed.

In any event the bylaws and organizational frame work are bound to the parameters established in the Memorandum of Understanding.

Amended September 22, 2011 by the Rome Floyd County Transportation Policy Committee

Memorandum Of Understanding

METROPOLITAN PLANNING ORGANIZATION

MEMORANDUM OF UNDERSTANDING

FOR THE

FLOYD-ROME URBAN TRANSPORTATION STUDY

BETWEEN:

The City of Rome, the city of Cave Spring, the County of Floyd, Rome-Floyd County Planning Commission, Rome Transit Department and the Georgia Department of Transportation in cooperation with the U.S. Department of Transportation,

RELATIVE TO:

The continuing, comprehensive, and cooperative urban transportation planning process known as the "Floyd-Rome Urban Transportation Study" (F-RUTS).

I. IT IS THE INTENTION OF THE PARTIES:

A. That the Floyd-Rome Urban Transportation Study is to:

1. Maintain a continuing, cooperative and comprehensive transportation planning process as defined in Title 23 USC Section 134 that explicitly regards the seven TEA-21 planning factors and results in plans and programs consistent with comprehensively planned development of the urbanized area.
2. Update and revise the 20 Year Transportation Plan, to create a fiscally feasible transportation system that integrates thoroughfare development, public mass transportation, air facilities, rail systems, bicycle and pedestrian facilities and transportation enhancements;

plan and overall social, economic, environmental, and energy conservation plans, goals and objectives.

3. Create a functional relationship between transportation planning and city-county development.
4. Maintain the data obtained in the original data collection phase of the study and any pertinent data collected thereafter on a current level so that existing and forthcoming recommendations may be evaluated and updated periodically.
5. Produce all documents and studies that are necessary to maintain a Certified Transportation Planning Process.

II. **IT IS FURTHER INTENDED**, that the areas of responsibility of the aforementioned counties, municipalities, and government agencies shall lie within the Metropolitan Area Boundary established by the Policy Committee as the Floyd-Rome Urban Transportation Study.

III. **IT IS FURTHER INTENDED**, that the Metropolitan Planning Organization (MPO) as designated by the Governor of Georgia is the Rome-Floyd County Planning Commission. The MPO shall have the primary responsibility for carrying out the urban transportation planning process and of developing the planning work programs, transportation plan, and transportation improvement program.

IV. **IT IS FURTHER INTENDED**, that the F-RUTS shall be coordinated by a project director who shall be the Planning Director of the Rome-Floyd County Planning Commission or their designee and the staff of said agency shall serve, in part, as staff to the F-RUTS program and process. Additional staff resources may be provided, upon request, from the Technical Coordinating Committee (TCC) membership and existing staff resources of the participating agencies and governments. The Project Director shall coordinate all requests under the direction of the Policy Committee.

- V. **IT IS FURTHER INTENDED**, that the F-RUTS Policy Committee shall continue to function to adopt appropriate goals, work programs, and plans; and to establish the need, form, and direction of future transportation improvements in the Rome-Floyd County area. The Policy Committee shall be the MPO forum for cooperative decision-making by principal elected and appointed officials of general purpose local government and intermodal transportation providers. The individuals representing the government jurisdictions involved in the F-RUTS planning process and other involved agencies shall comprise the Policy Committee. The membership shall be enumerated in the Policy Committee Bylaws. The Policy Committee shall have final authority in the matters of policy and plan adoption for the Floyd-Rome Urban Transportation Study.
- VI. **IT IS FURTHER INTENDED**, that the committee known as the Technical Coordinating Committee (TCC) shall continue to function to assure the involvement of all operating departments, advisory agencies, and multimodal transportation providers concerned with, or affected by, the planning process and subsequent implementation of plans. The technical guidance and direction of the continuing Floyd-Rome Urban Transportation Study shall be furnished by the TCC. The membership shall be enumerated in the Technical Coordinating Committee Bylaws.
- VII. **IT IS FURTHER INTENDED**, that the Citizens Advisory Committee (CAC) shall continue to function as a public information and involvement committee, and shall be representative of a cross-section of the community. The CAC shall keep the Policy Committee and the Technical Coordinating Committee informed of the community's perspective and shall also provide information to the community about transportation policies and issues. The membership shall be enumerated in the Citizens Advisory Committee Bylaws.
- VIII. **IT IS FURTHER INTENDED**, that the various committees meet at significant stages in the planning process in accordance with the bylaws adopted by each committee.

deemed necessary to maintain the study.

2. Update and maintain travel simulation models for use in evaluating the metropolitan area's transportation needs. Said models shall be the "official" F-RUTS models. The Department shall also provide the expertise and computer software for the above mentioned tasks.
3. Make periodic reviews and evaluations of projected transportation needs; and revisions, when necessary, of the multimodal transportation plan.
4. Aid the MPO in preparation of planning-oriented preliminary engineering, right-of-way, and construction cost estimates where applicable for multimodal projects in the F-RUTS 20 Year Transportation Plan.
5. Provide the local agencies with current information concerning the status of planning and implementation of the F-RUTS 20 Year Transportation Plan.
6. Ensure cooperation with the F-RUTS MPO and the Rome Transit Department in the development and implementation of the six ISTEA management systems and the traffic monitoring system (23 CFR Part 500).
7. Enter into the cooperative process with all participating agencies, when the need for a major metropolitan investment is identified, to determine the extent of the analyses and define each agency's role in the development of the Major Investment Study (23 CFR §450.318).
8. Incorporate, without modification, the adopted F-RUTS Transportation Improvement Program into the State Transportation

Improvement Program; and coordinate with the F-RUTS Transportation Plan in the development of the Statewide Transportation Plan.

9. Annually certify, concurrently with the F-RUTS MPO, to the FHWA and the FTA that the F-RUTS planning process is addressing the major issues facing the area and is being conducted in accordance with all applicable Federal laws.
10. Provide various types of traffic count data.
11. Provide other assistance as mutually agreed upon.

X. **IT IS FURTHER INTENDED**, that the Roane-Floyd County Planning Commission, only to the extent that it may be bound by contracts which may hereafter be entered into, shall be responsible for the following:

1. Prepare planning-oriented preliminary engineering, right-of-way and construction cost estimates where applicable for multimodal projects in the F-RUTS 20 Year Transportation Plan.
2. Update and maintain maps showing existing and proposed land use, and make appraisals of actual land use development in comparison with projections.
3. Review zoning and subdivision requests in accordance with the F-RUTS Transportation and Land Use Plans.
4. Provide social and community development plans as may relate to transportation needs.
5. Develop and maintain base and projected population, housing, employment, economic, vehicle and land use data by traffic zone and supply information as requested concerning special generators.
6. Make recommendations for revisions of the F-RUTS 20 Year Multimodal Transportation Plan to conform with new planning goals, objectives, policies, or developments.
7. Periodically review traffic zone boundaries and make appropriate recommendations to the Technical Coordinating Committee and

cooperate with the Georgia Department of Transportation in revision of said boundaries.

8. Provide available maps, aerial photographs, charts, records, and directories to the extent possible.
9. Collect, analyze, and distribute traffic data such as traffic counts and accident data to the public, governmental agencies, and other parties.
10. Prepare and publish as necessary, a fiscally constrained 20 Year multimodal transportation plan that leads to the development of an integrated intermodal transportation system that facilitates the efficient movement of people and goods. The transportation plan shall be reviewed and updated at least every five years.
11. Prepare and maintain a financially balanced Three Year Multimodal Transportation Improvement Program (TIP) which will be updated annually.
12. Prepare an annual Unified Planning Work Program to document planning activities to be performed in the next fiscal year; in sufficient detail to indicate who will perform the work, the schedule for completion and the products that it will produce.
13. Prepare an annual Performance Report for the comparison of established goals in the Unified Planning Work Program and completed work elements.
14. Compile, maintain, and document data on existing water, air, motor freight and rail terminal and transfer facilities.
15. Prepare and publish as necessary a Public Involvement Process which documents how the MPO will provide complete information, timely public notices, full public access to key decisions, and support early and continuing involvement of the public in the development of plans and TIPs; and meets the criteria specified in 23 CFR Part 450.

17. Ensure that the Congestion Management System, the Public Transportation Management System and the Intermodal Management System shall, to the extent appropriate, be part of the metropolitan transportation planning process.
18. Enter into the cooperative process with all participating agencies, when the need for a major metropolitan investment is identified, to determine the extent of the analyses and define each agency's role in the development of the study.
19. Annually certify, concurrently with the Georgia Department of Transportation, to the FHWA and the FTA that the F-RUTS planning process is addressing the major issues facing the area and is being conducted in accordance with all applicable Federal laws.

XI. IT IS FURTHER INTENDED, that the City of Rome within its official jurisdiction be responsible for the following:

1. Maintain and keep current records of fiscal operations and abilities, administrative practices, and laws and ordinances that affect and concern transportation. A re-evaluation of these items shall be made at least every five (5) years and the results and recommendations which could affect the F-RUTS program will be coordinated with the Technical and Policy Committees.
2. When appropriate, provide funding for right-of-way acquisition and clearance that may be required for F-RUTS construction projects and be the agent responsible for acquiring said right-of-way.
3. Aid the MPO in developing planning-oriented preliminary engineering, right-of-way and construction cost estimates where applicable for the F-RUTS 20 Year Transportation Plan.
4. Be responsible for the cooperation of the Rome-Floyd County Planning Commission insofar as its authority extends.

XII. IT IS FURTHER INTENDED, that the County of Floyd within its official jurisdiction be responsible for the following:

1. Maintain and keep current records of fiscal operations and abilities, administrative practices, and laws and ordinances that affect and concern transportation. A re-evaluation of these items shall be made at least every five (5) years and the results and recommendations which could affect the F-RUTS Program will be coordinated with the Technical and Policy Committees.
2. Maintain records of accidents occurring on the roads and highways by location and description, and maintain these files on a current basis and provide the data to the MPO for analysis and reports.
3. Aid the MPO in developing planning-oriented preliminary engineering, right-of-way and construction cost estimates where applicable for the F-RUTS 20 Year Transportation Plan.
4. Be responsible for the cooperation of the Rome-Floyd County Planning Commission insofar as its authority extends.
5. When appropriate, provide funding for the right-of-way acquisition and clearance that may be required for F-RUTS construction projects and be the agent responsible for acquiring said right-of-way.

XIII. IT IS FURTHER INTENDED, that the Rome Transit Department shall:

1. Provide instructions and directions to the Rome-Floyd County Planning Commission as to studies and plans to be conducted on its behalf by the Rome-Floyd County Planning Commission, including, but not limited to, corridor and sub-area studies when necessary.
2. Make available to the Rome-Floyd County Planning Commission any records, documents or information necessary to accomplish the transit department's planning objectives and to develop the F-RUTS 20 Year Transportation Plan and the TIP.

3. Cooperate with the Georgia Department of Transportation in the development of the Public Transportation Management System and the Intermodal Management System.
4. Enter into the cooperative process with all participating agencies, when the need for a major metropolitan investment is identified, to determine the extent of the analyses and define each agency's role in the development of the study.

XIV. IT IS FURTHER INTENDED, that:

1. The Study shall be of a continuing, comprehensive, cooperative nature and that all planning decisions shall be reflective of and responsive to the needs and desires of the local communities as well as the programs and requirements of the Georgia Department of Transportation and the U.S. Department of Transportation.
2. A reappraisal shall be made of the Study whenever there is a significant change in the community's goals and objectives, land use patterns, or travel characteristics or at least once every five (5) years.
3. The participating agencies shall cooperate in all phases of the Study. Adequate and competent personnel shall be assigned to insure development of adequate and reliable data.
4. All parties to this agreement shall have access to all information developed by the other agencies, including the right to make duplication thereof.

This document is a Memorandum of Understanding expressing the present intentions of the parties. Nothing contained herein shall require the undertaking of any act, project, study, analysis, or any other activity by any party until a contract for such activity is executed. Nor shall this document require the expenditure of any funds by any party until a contract authorizing such expenditure is executed.

However, nothing contained herein shall be construed to prohibit any party's undertaking any act, project, study, analysis, or any other activity which the party is

required by law or contract to undertake as part of any other program which fulfills some function shown herein as intended to be performed by the party undertaking such act, project, study, analysis, or other activity.

In witness whereof, the parties hereto have executed this Memorandum of Understanding, this 13th day of December, 2003.

CITY OF ROME

[Signature]
Mayor

Mary Ann Sailer
Witness

Joyce H. Weeks
Notary Public

Notary Public Polk County, Georgia
My Commission Expires Dec. 7, 2004



COUNTY OF FLOYD

Michelle Fountain
Witness

[Signature]
Commission Chairman

Mona L. Toole
Notary Public


CITY OF CAVE SPRING

June C. Pope
Witness

Frank R. Sealf
Mayor

Erin Roberts
Notary Public
Com. Exp. 1/16/06

ROME-FLOYD COUNTY PLANNING COMMISSION

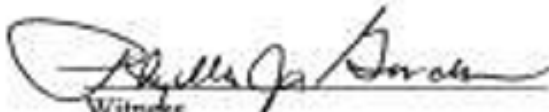

Witness


Chairman


Notary Public

Notary Public, Floyd County, Georgia
My Commission Expires Jan. 9, 2007

ROME TRANSIT DEPARTMENT


Witness


Director


Notary Public

RECOMMENDED:


Director of Transportation Planning, Data and Intermodal Development
Georgia Department of Transportation

Resolution

A RESOLUTION OF THE ROME-FLOYD COUNTY METROPOLITAN PLANNING
ORGANIZATION ADOPTING THE 2020 UNIFIED
PLANNING WORK PROGRAM,

WHEREAS, the *Safe Accountable Flexible Efficient Transportation Equity Act: A Legacy of Users (SAFETEA-LU)*, sections 1107 and 6001, regarding metropolitan transportation planning and establishing the continuing guidelines for the development, content, and processing of a cooperatively developed annual Unified Planning Work Program in urbanized areas was extended by the *2012 Moving Ahead for Progress in the 21st Century Act (MAP21)*, and more recently, by the *Fixing America's Surface Transportation Act (FAST)*; and

WHEREAS, the regulations listed mandate that a comprehensive, continuing, and cooperative transportation planning process is to be carried out in the Rome-Floyd County Metropolitan Planning Area; and

WHEREAS, the regulations listed stipulate that no transportation planning activities can be funded by federal sources until they have been included in the Unified Planning Work Program; and

WHEREAS, the various state and local agencies concerned with transportation planning for the Rome-Floyd County Metropolitan Planning Organization have co-operatively developed an appropriate Unified Planning Work Program; and

WHEREAS, The Technical Coordinating Committee and the Citizen's Advisory Committee reviewed the draft UPWP and recommend its adoption; and

WHEREAS, The City of Rome and Floyd County confirm that a local match (\$32,771.15) is available and committed to the transportation and transit planning program;

NOW, THEREFORE, BE IT RESOLVED, that the Rome- Floyd County Metropolitan Planning Organization's Transportation Policy Committee hereby finds that the requirements of the regulations regarding urban transportation planning have been satisfied and authorized the Chair to execute a joint certification of this fact with the appropriate federal and state transportation agencies.



Allison Watters, Chair
Rome-Floyd County Transportation Policy Committee

18 September 2019
Date

Rome-Floyd Metropolitan Planning Organization

Transportation Policy Committee - Sign In Sheet (Please Print)

September 18, 2019

Name	Organization and Title	Email Address	Phone
Nell McLain	Cane Spring City Council	Council@csd222.org	706-777-8744
Joyce Mink	Cane Spring City Council	clandmink@aol.com	678-901-7775
Patrick McWhorter	CDOT	pmcwhorter@dot.ga.gov	706-245-6025
PICKET BOATNER	CDOT	pboatner@dot.ga.gov	706-295-6025
JOE CINARERO	CDOT	JCINARERO@DOT.GA.GOV	678-721-5257
Kathy Shealy	City of Rome Transit	Kshealy@rome.ga.us	706-236-4523
Larry Jones	CAC Chair	jones111@comcast.net	706-331-7493
Tabitha Simpson	CDOT		
Valerie Ford	CDOT		
Adam Smith	CDOT		
TOM THACH	Martin Marietta	tom.thach@martin-marietta.com	404 456 3350
Graver Ivory	Floyd County		706 233 0002
JOSEPH DAVISSON	NUGARC	j.davison@nugarc.org	706.245.6485
Anthony McElain	PLANNING COM.		706-252-5343

Alicia Watters Floyd County Comm.
Diane Wagner Rome News Tribune